Post Competition Correspondence Checklist

Outreach shows must submit their results electronically, using an authorize software provider (Show Pro, Horseshowtime, etc) or in the electronic format provided by USHJA. Results should be emailed to outreach@ushja.org.

- ***Post show materials and fees are due within fourteen days to the USHJA, along with any membership applications submitted at the show.***

Outreach Competition Results –

- USHJA Outreach Medal Sections
  - o Name of class (example: USHJA Outreach 2'0" Medal Class)
  - o List of all competitors, including:
    - ▪ First and last name
    - ▪ USHJA ID# (If a competitor is not a USHJA member and not interested in points, enter N/A.)
  - o Placing for each competitor
- USHJA Outreach Hunter Sections
  - o Name of class (example: USHJA Outreach Hunters 18" or Crossrail)
  - o List of all competitors including
    - ▪ First and last name of rider
    - ▪ Rider USHJA ID# (If a competitor is not a USHJA member and not interested in points, enter N/A.)
  - o Placing for each competitor
- USHJA Outreach Jumper Sections
  - o Name of class (example: USHJA Outreach Jumpers 2'3" (.70m)
  - o List of all competitors including
    - ▪ First and Last name of rider
    - ▪ Rider USHJA ID# (If a competitor is not a USHJA member and not interested in points, enter N/A)

Riders purchasing a membership at a competition will not have USHJA ID#. Please leave this information blank, and it will be filled in once the USHJA has processed the membership application.

Fees –

- Outreach shows must remit $2 for every horse entered and this fee may be passed along to the exhibitors.