



USHJA LICENSED OFFICIALS VIRTUAL CLINIC HUNTER COURSE DESIGNER CLINIC April 1-2, 2024

USEF Licensed 'r' and Regional Hunter Course Designers and Applicants

Successful completion of this virtual clinic is required as part of the Hunter Course Designer requirements as outlined in the [USEF Licensed Officials Policies and Procedures](#). Attendees must participate in the virtual clinic in its entirety and achieve a passing score on the exam to receive clinic credit. Notebook materials and Zoom links will be sent via email two weeks prior to the clinic. A hard copy notebook may be purchased from USHJA to ship directly to your address on file for an additional fee. The deadline to register online for the clinic is **March 15**. Officials interested in registering after this date must contact the Licensed Officials Coordinator at USHJA at 859-225-6700 to register. **Space is strictly limited.** All attendees of USHJA Licensed Officials Clinics are required to be Active/Competing members of USHJA.

Clinicians

- Patrick Rodes
- Meghan Rawlins

Schedule (all times are Eastern Standard Time)

Attendance is required at all sessions in order to earn clinic credit. Check-in will open 30 minutes before the start time.

Monday, April 1

1:30-3:00pm lecture

3:00-3:30pm break

3:30-5:30pm lecture

Tuesday, April 2

8:30-10:00am lecture

10:00-10:15am break

10:15-11:15am test

11:15-11:30am break

11:30-12:30pm review

Attendance

- Space is strictly limited for each session and availability is on a first come, first served basis. Please complete the online registration form in advance of the **March 15 deadline**.
- If you are using this clinic for promotion from 'r' to 'R', be certain to make this selection upon registration.
- Online registrations will receive an email follow up from USHJA staff shortly after form is submitted.
- Additional email will be sent two weeks prior to the clinic with clinic materials and links.
- Homework assignment details will be sent in advance of the clinic and must be submitted prior to the start of the clinic.
- Attendance is taken at beginning of each session. Please be prepared to login in advance of the clinic start time to sign in with USHJA staff.
- All sessions must be attended in their entirety in order to receive clinic credit.

Attire

Please dress professionally and appropriately.

Testing

If an attendee requires testing accommodations, contact the Licensed Officials Education Coordinator at least 30 days in advance of the clinic start date to ensure proper accommodations.

Fees

- \$350 = Online registration for 'r', regional and applicant session completed **on or before March 15**.
- \$50 = Printed notebook shipped to attendee (optional). **After March 15, all notebooks will be sent electronically.**

Refund

If a participant is unable to attend a clinic and notifies USHJA of withdrawal in writing at least fourteen days prior to the start of the clinic, 50% of the clinic fee will be refunded less a \$25 processing fee. If a participant withdraws from a clinic and the position is filled from a waitlist, a full refund will be provided less a \$25 processing fee. If a participant withdraws from a clinic with less than fourteen days' notice, the clinic fee is non-refundable regardless of the waitlist status.

Contact

Education Programs Coordinator
United States Hunter Jumper Association
3870 Cigar Lane
Lexington, KY 40511
Direct: 859-225-6700
Fax: 859-258-9033
loeducation@ushja.org