



# USHJA LICENSED OFFICIALS VIRTUAL CLINIC JUMPER COURSE DESIGNER March 11-12, 2024

## Open to USEF 'r' Licensed Jumper Course Designers and Applicants

Successful completion of this virtual clinic is required as part of the Jumper Course Designer licensing requirements as outlined in the [USEF Licensed Officials Policies and Procedures](#). Attendees must participate in the virtual clinic in its entirety and achieve a passing score on the exam to receive clinic credit. Notebook materials and Zoom links will be sent to registered attendees via email two weeks prior to the clinic. A hard copy notebook may be purchased to ship directly to the registrant's address on file for an additional fee. Registration is available online and the deadline to register for the virtual clinic is **February 23**. Individuals interested in registering after this date must contact the USHJA Licensed Officials Coordinator at 859-225-6700 to register. **Space is strictly limited.** All attendees of USHJA Licensed Officials Clinics are required to be Active/Competing members of USHJA.

## Clinicians

- Ken Krome
- Meghan Rawlins

## Schedule (all times are Eastern Standard Time)

*Attendance is required at all sessions in order to earn clinic credit. Check-in will open at 30 minutes prior to the start time each day.*

### Monday, March 11

1:30-3:00pm lecture  
3:00-3:30pm break  
3:30-5:30pm lecture

### Tuesday, March 12

8:30-10:00am lecture  
10:00-10:15am break  
10:15-11:15am test  
11:15-11:30am break  
11:30-12:30pm review

## Attendance

- Space is strictly limited for each session and availability is on a first come, first served basis. Please complete the online registration form in advance of the **February 23 deadline**.
- If you are using this clinic for promotion from 'r' to 'R', be certain to make this selection at registration.
- Online registrations will receive an email follow up from USHJA staff shortly after form is submitted.
- Additional email will be sent two weeks prior to the clinic with clinic materials and links.
- Homework assignment details will be sent in advance of the clinic and must be submitted prior to the start of the clinic.
- Attendance is taken at the beginning of each session. Please be prepared to log on in advance of the clinic start time to sign in with USHJA staff.
- All sessions must be attended in their entirety in order to receive clinic credit.

## Attire

Please dress professionally and appropriately.

## Testing

If an attendee requires testing accommodations, contact the Licensed Officials Education Coordinator at least 30 days in advance of the clinic start date to ensure proper accommodations.

## Fees

- \$350 = Online registration for the applicant and 'r' section completed **on or before February 23**.
- \$50 = Printed notebook shipped to attendee (optional). **After February 23, all notebooks will be sent electronically.**

## Refund

If a participant is unable to attend a clinic and notifies USHJA of withdrawal in writing at least fourteen days prior to the start of the clinic, then 50% of the clinic fee will be refunded less a \$25 processing fee. If a participant withdraws from a clinic and the position is filled from a waitlist, a full refund will be provided less a \$25 processing fee. If a participant withdraws from a clinic with less than fourteen days' notice, the clinic fee is non-refundable regardless of the waitlist status.

## Contact

USHJA Education Programs Coordinator  
United States Hunter Jumper Association  
3870 Cigar Lane  
Lexington, KY 40511  
Phone: 859-225-6700  
Fax: 859-258-9033  
[loeducation@ushja.org](mailto:loeducation@ushja.org)