

The USHJA Outreach Program
2025 Specifications
Effective December 1, 2024 – November 30, 2025

The USHJA Outreach Program has been established to engage and connect hunter and jumper riders and horse owners with the USHJA by providing the opportunity to participate in USHJA branded classes, to earn points toward year-end rewards and awards, and to earn the chance to participate in the prestigious USHJA Affiliate National Championships.

The USHJA Outreach Program offers Show Management several levels of participation which can be tailored to offer safe, fair and sportsmanlike competition.

I. Outreach Program Competition Categories

A. USHJA Category 1 – USHJA Outreach Classes offered within an existing competition.

1. Outreach classes offered at Category 1 shows are overlays on a competition's established class offerings.
2. Classes may be offered as open or divided into sections as determined by the competition.
3. Riders who join the USHJA with an Outreach Membership (free) or above earn points toward year-end rewards by participating in the designated USHJA Outreach classes.
4. Horses wishing to earn points toward USHJA Outreach awards must be registered with USHJA on or before the first day of competition.
5. Trainers of riders participating in the USHJA Outreach Program wishing to be recognized for year-end awards and recognition must be a USHJA Outreach member or higher on or before the first day of competition.

B. USHJA Category 2 - USHJA Outreach classes offered within a USEF licensed competition

1. Category 2 are USHJA Outreach classes held in conjunction with a USEF recognized competition.
2. These classes should be held in a dedicated ring or session: Per GR 301.1.J: "Hunter/Jumper competitions designated "Outreach" competitions by USHJA and limited to either one competition day or multiple competition days with a maximum of two competition rings (one hunter ring and one jumper ring) per day".
3. Outreach classes may be combined or divided at manager discretion.
4. Riders may cross enter into USEF recognized classes but will be subject to related USEF and USHJA recognized competition fees.
5. Riders wishing to earn points toward USHJA Outreach rewards and awards must be a USHJA member at the Outreach level (or higher).
6. Horses wishing to earn points toward USHJA Outreach awards must be registered with USHJA on or before the first day of competition.
7. Trainers of riders participating in the USHJA Outreach Program wishing to be recognized for year-end awards and recognition must be a USHJA Outreach member or higher on or before the first day of competition.

II. Show Personnel Requirements:

- A. Category 1 (within an unrecognized competition)
 - 1. Staff may be volunteer or paid position
 - 2. The judge(s), steward or adjudicator, and emergency personnel may not compete at the show.
 - 3. Show Managers:
 - a. Must be a USHJA at the Education/Non-Competing level or higher
 - b. Have passed Safe Sport training
 - c. Be at least 21 years of age
 - d. For objectivity, the show manager may not serve as judge, steward or adjudicator if their own competition
 - 4. Judges:
 - a. Must be a current USHJA Active/Competing member or a USEF Licensed Official
 - b. Must have passed Safe Sport training
 - c. Must be at least 21 years of age
 - 5. Steward or Adjudicator:
 - a. Show management must have a person or system in place to mediate and resolve any disputes
 - 6. Course Designer:
 - a. Must be a current USHJA Active/Competing member or a USEF Licensed Course Designer
 - b. Must have passed Safe Sport training
 - c. Must be at least 21 years of age
 - d. Course Designing resources are available at <https://www.ushja.org/competition/Outreach/hostmanagement>
 - 7. Medical Personnel: USHJA strongly recommends that Emergency Personnel such as an EMT or First Responder should always be present on the competition grounds during competition. Emergency Personnel is defined as someone who has been trained in basic life support and is CPR certified.
 - 8. A veterinarian and farrier: USHJA strongly recommends that veterinarian and farrier contact information is posted and made available during competition.

9. Management should utilize the U.S. Center for Safe Sport list provided by USEF to ensure the safety and welfare of all competitors:
<https://www.usef.org/safe-sport/sanction-list>

B. Category 2 (Outreach classes offered within a USEF licensed competition)

1. Show Managers:
 - a. Must be a current USHJA Active/Competing member
 - b. Must have passed Safe Sport training
 - c. Must be at least 21 years of age
2. Judges:
 - a. Must be a current USHJA Active/Competing member
 - b. Must be a USEF Licensed Official
 - c. Must have passed Safe Sport training
 - d. Must be at least 21 years of age
3. Steward:
 - a. Must be a USEF Licensed Steward
 - b. Must have passed Safe Sport Training
 - c. Must be 21 years of age
 - d. Must be familiar with the USHJA Outreach specifications and serve in the capacity of a mediator and to resolve any disputes
 - e. When utilizing a USEF Licensed Steward, competition management should contract stewards based on guidelines set forth in GR1211.3.E
4. Course Designers:
 - a. Must be a current USHJA Active/Competing member
 - b. Must be a USEF Licensed Course Designer
 - c. Must have passed Safe Sport training
 - d. Must be at least 21 years of age

5. Emergency Personnel such as an EMT or First Responder must always be present on the competition grounds during competition. Emergency personnel is defined as someone who has been trained in basic life support and is CPR certified.

1. The USHJA Outreach classes may use the medics from the USEF competition
2. Management must factor in the USHJA Outreach show ring when determining the correct number of medics needed.

6. A veterinarian must always be on call during competition. The veterinarian and farrier may be “shared” with concurrent USEF show providing that minimum USEF requirements are met.

7. Farrier: A farrier must always be on call during competition

8. Show Secretary:

- a. Must be a current USHJA Active/Competing member
- b. Must be at least 21 years of age

9. Management must utilize the Safe Sport and medical suspension lists provided by USEF to ensure the safety and welfare of all competitors.
10. Management should operate under the COVID-19 and EHV guidelines set forth by state and local regulations. In the absence of state or local requirements, USEF recommends compliance with CDC guidelines. In an effort to mitigate the risk of spreading COVID-19, competition organizers can impose more restrictive requirements if they choose.

III. Show Management/Host Requirements for hosting USHJA Outreach Program classes

- A. All hosts must apply complete the online USHJA Outreach Program application via the USHJA member portal
 1. Hosts must apply for USHJA approval no less than 30 days in advance of the start of competition
 2. Hosts must remit a host fee of \$30 per competition at the time of application
 3. Applications will only be accepted via the online application portal. No emailed, phoned, or faxed dates will be accepted.
 4. Applying hosts will receive written approval from USHJA within seven (7) business days.
- B. Hosts must submit the following documentation in order to be approved to host USHJA Outreach Program classes.
 1. Host must complete, sign, and return the Outreach Program Host Agreement no later than 30 days prior to the start of competition
 2. Host must submit a copy of the Prize List
 - a. Prize List must be submitted no later than 30 days prior to the start of competition
 - b. Prize List must be approved by USHJA prior to publication
 - c. Classes participating in the USHJA Outreach Program must have Outreach or OR in the class title. Points will not be calculated from classes that are not properly designated as Outreach in the title.
 - d. Classes must include the section in the title (Hunter, Jumper, Equitation, Medal)
 - e. Classes must include the fence height in the title
 - f. Outreach program classes may run concurrent with local or Affiliate classes.

- g. If classes include a range of heights, management must submit a detailed report of which height each competitor jumped.

3. Certificate of Insurance

- a. Certificate of Insurance must be submitted no later than 15 days prior to the start of competition
- b. Must include USHJA as an “Additional Insured” on the Competition insurance policy with at least One Million Dollars (\$1,000,000) single liability for the Events. Coverage shall be on an occurrence rather than a claim made basis.

C. Post Competition: Management must submit the following information within ten (10) days of the end of competition.

- 1. Three dollars (\$3.00) for every horse entered that competes in a USHJA Outreach Program class.
 - a. At the discretion of Show Management, this fee may be levied through exhibitor fees.
 - b. Show Management may seek local sponsorship for USHJA Outreach Program fees. Sponsor must not conflict with any USHJA Corporate Sponsor and must be listed as “USHJA Outreach Program classes presented by <sponsor>”
- 2. Detailed competition results for each horse and rider having entered in a USHJA Outreach Program class.
 - a. Results must be submitted electronically
 - b. Results must be in .dat (USEF) format or .csv format. Pdf copies of results will not be accepted
 - c. Results must include USHJA IDs. Management must utilize the search tool provided via the USHJA member portal. Results lacking complete IDs will not be processed.

D. Additional Requirements

1. Competition Management must offer a minimum of two (2) USHJA Outreach Program classes
2. There are no restrictions on the number of USHJA Outreach Classes that may be offered. There are no restrictions on the type of additional classes that shows may offer.
3. The combining, dividing, and running of concurrent classes is at the discretion of show management.

IV. Exhibitor, Trainer, and Horse Requirements

- A. Points will be accrued during the USHJA Competition Year dating December 1 – November 30 of the following year
- B. A rider's home USHJA Zone will be determined by their place of residence during the current competition year (December 1 – November 30). If a rider changes Zones, because of school, work, or other, rider must request permission change his home Zone in writing to the USHJA for competition points to follow the rider from one Zone to the next.
- C. Riders must be a USHJA Outreach member (or higher) on or before the first day of competition to accrue rider points. Outreach level membership is free.
- D. Horses competing in the USHJA Outreach Program will accrue points only if they are registered with USHJA.
 1. Horses are not required to be USHJA Registered or microchipped to participate in USHJA Outreach Program classes
- E. A Junior Rider has not reached his/her 18th birthday as of December 1st of the previous year.
- F. An Adult Amateur is no longer eligible as a Junior Rider and is an Amateur according to USEF Rules (GR128).
- G. Trainers of riders participating in the USHJA Outreach Program wishing to be recognized for year- end awards and recognition must be a USHJA Outreach member or higher on or before the first day of competition.

V. Awards

- A. Horse and Rider points shall be awarded in designated USHJA Outreach Program classes on the following scale

1. 1st place: 10 points
 2. 2nd place: 6 points
 3. 3rd place: 4 points
 4. 4th place: 2 points
 5. 5th place: 1 point
 6. 6th place: 0.5 points
- B. At least three (3) entries must complete the class for points to be awarded.
- C. Points will only be calculated from USHJA Outreach program classes. Section Champion and Reserve points not to count.
- D. Points will only be awarded to riders who are USHJA members and horses that are registered with USHJA (see IV. Exhibitor, trainer, and horse requirements above)
- E. Year End Awards:
1. Year End Awards for competing in USHJA Outreach Program classes will be based on total cumulative points across all sections (Hunter, Jumper, and Equitation) as follows:
 - a. Bronze Level: riders or horses must earn at least 50-74.5 points during the competition year.
 - b. Silver Level: riders or horses must earn 75 - 99.5 points during the competition year
 - c. Gold Level: riders or horses must earn 100-199.5 points during the competition year
 - d. Platinum Level: riders or horses must earn at least 200 points during the competition year
- F. Special Awards
1. Year End High Point Trainer: Trainers with the highest cumulative total earned points will be recognized as the Year End High Point Outreach Trainer
 - a. Trainers must be a current USHJA member at the Outreach level or higher on or before the first day of competition.
 - b. Trainers will accumulate points corresponding to their riders who are USHJA members and participate in USHJA Outreach Program classes.
 - c. Only one trainer per Zone will be awarded the High Point Outreach Trainer Award.
 2. Outreach Golden Backstage Pass

- a. The Outreach Golden Backstage Pass will be awarded to the single highest cumulative pointed Gold Level rider in each Zone.
- b. The qualifying period will run from December 1, 2024 – August 1, 2025
- c. Only one individual per USHJA Zone will be awarded the Outreach Golden Backstage Pass.
- d. The winner will be awarded the opportunity to compete at the Affiliate National Championship.
 - i. USHJA will cover the entry fees for Affiliate National Championship sections only for a maximum of two (2) competition horses per Outreach Golden Backstage Pass winner.
 - ii. Outreach Golden Backstage Pass winners must compete in a comparable Affiliate National Championship section as they earned their Backstage Pass.
- e. The winner will also be invited to participate in Educational sessions and course walks at the USHJA National Championship.

VI. USHJA Outreach Program Sections and Classes

- A. Course Requirements for all USHJA Outreach program classes
 - 1. All courses must have at least seven (7) obstacles (Exception: Ground Poles)
 - 2. Courses should be appropriate for the level of competition
 - 3. Oxers and combinations are discouraged for any class below 2'6" or .75m
 - 4. Each height may be offered as Open, Junior, Amateur, Pony, Young Horse, etc. as best fit the demographics of the competition.
 - 5. Classes may be combined, divided, or run concurrently at management discretion.
 - a. If two or more heights are combined, management must submit a detailed report of which height each competitor jumped.

6. Resources regarding courses are available at:
<https://www.ushja.org/competition/Outreach/hostmanagement>

B. USHJA Outreach Hunters

1. A maximum of three (3) over fences and one under saddle per competition day will be counted for points
2. USHJA Outreach Walk Trot Poles
3. USHJA Outreach Hunters Crossrails or 18"
4. USHJA Outreach Hunters 2'
5. USHJA Outreach Hunters 2'3"
6. USHJA Outreach Hunters 2'6"
7. USHJA Outreach Hunters 2'9"
8. USHJA Outreach Hunters 3'

C. USHJA Outreach Equitation

1. A maximum of three (3) over fences and one flat class per competition day will be counted for points
2. USHJA Outreach Equitation Walk Trot
3. USHJA Outreach Equitation Walk, Trot, Canter
4. USHJA Outreach Equitation Crossrails or 18"
5. USHJA Outreach Equitation 2'
6. USHJA Outreach Equitation 2'3"
7. USHJA Outreach Equitation 2'6"
8. USHJA Outreach Equitation 2'9"
9. USHJA Outreach Equitation 3'

D. USHJA Outreach Jumpers

1. A maximum of three (3) classes per competition day to count for points.
2. USHJA Outreach Jumpers .60m
3. USHJA Outreach Jumpers .65m
4. USHJA Outreach Jumpers .70m
5. USHJA Outreach Jumpers .75-.80m

6. USHJA Outreach Jumpers .85m
 7. USHJA Outreach Jumpers .90-.95m
 8. USHJA Outreach Jumpers 1.0-1.05m
 9. USHJA Outreach Jumpers 1.10-1.15m
 10. USHJA Outreach Jumpers 1.20m
- E. USHJA Outreach Hunter Derby
1. May be offered at 18", 2', 2'3", 2'6", or 2'9", with option fences set at 3" greater of height
 2. At management discretion, the Outreach Hunter Derby may be offered as a two round format or a" Hunt and Go" single round format.
 3. The judge will use the open numerical scoring system
 4. After the judge's score is given, one point will be added for each high option fence jumped successfully (no knockdowns or refusals).

USHJA Outreach Program Contact

Please contact one of the following USHJA representatives, if questions arise pertaining to the USHJA Outreach Program that cannot be answered by the Show Steward or Management based on the class specifications provided.

USHJA Sport Department (859) 225-6700

Melanie Mader, USHJA Sport Program Coordinator (859) 225-6722

The USHJA Outreach Program and the related format and specifications are the sole properties of the USHJA and may only be held, conducted or used upon the terms and conditions specified by the USHJA. USHJA reserves the right to change language in documents related to the conduct of the USHJA Outreach Program as necessary for the purposes of consistency and clarity.

Any deviations from the class specifications for the USHJA Outreach Program are not permitted without the express written permission from USHJA prior to the printing of the prize list.